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The DISH Tools



TEMPLATES



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1 Guide for Using the Planning and Implementation Process Tool

Topic	Task Explained
Definition	<p>The Planning and Implementation Process tool is an organisational concept providing a “framework” for co-creation that fosters multidisciplinary collaboration, innovative attitudes, and team learning.</p> <p>You can use this tool every time a new technology is to be tested or implemented by health & care operators. In the multidisciplinary framework of the tool, “on the job training” will take place providing conditions for better development and uptake of technologies and digital solutions within the health & care sector.</p>
Objectives	<ul style="list-style-type: none"> - To stimulate explorative behavior - To support implementation and change management processes - To support competence/skills development and capacity building in a team rather than in the individual - To enhance collaboration between healthcare professionals and enterprises and a better understanding of needs
Introduction to the Planning and Implementation Tool	<p>The Planning and Implementation process tool is organised into 8 domains.</p> <p>Each domain contains a list of tasks and questions to be considered when introducing new technology. Across each of the 8 domains there are 3 tracks indicating at which level the task focuses.</p> <p>The tasks in domains 1- 8 should be handled/clarified every time a team is formed around a new eHealth solution proposed.</p>



<p>Introduction to the Domain Layout</p>	<p>For each domain you will see the summarised content and the expected achievement of the domain. The tasks are organised into 3 fixed tracks:</p> <ul style="list-style-type: none"> - tasks related to the organisation - tasks related to the health & care professionals in the team affected by the new technology - a fixed track running shared decision-making process with all the staff affected by the new technology. The leading objective of this track is on on-hand onboarding to give health & care professionals the opportunity to contribute and be heard. It also helps qualify the solution to the tasks in that domain. <p>For each domain you can download a checklist for the tasks and publish documents or tools that might offer useful support for solving the tasks.</p>
<p>How to use the Planning and Implementtion Tool document?</p>	<p>When setting up the team and process, work across all 8 domains, considering the questions and tasks as you go.</p> <p>The tasks in each of the 8 domains are inspirational and not obligatory to be carried out. They should all be considered, but you may decide that a certain task is not relevant for their particular implementation process or appropriate for your particular organisational setting, etc.</p> <p>When you have completed them, you should have identified and involved all the relevant people and have a good picture of way forward and of the tasks involved - maybe even an implementation plan!</p>